

3100 Management of Public Resources

The Board of Trustees recognizes the importance of excellent fiscal management of public resources to achieve the goals of the District Strategic Plan. The Board will establish priorities for financial management of the district, and ensure internal financial controls are in place so funds are used wisely to achieve their allocated purpose.

Through the annual education planning process, district leaders are responsible for prioritizing building and department expenditures to enhance student learning. Beyond fixed costs, building/department allocations should be deployed based upon student learning results and improved performance on student standards.

The education planning process seeks to achieve the following goals:

- Engage in thorough advance planning to develop budgets and facilities to achieve the greatest educational returns and the greatest contributions to the educational program as measured by state and district student performance standards.
- Establish levels of funding which will provide high quality education for the students of the District. The programs provided shall be sufficient for all students to meet state and district content and performance standards.
- Establish adequate funding levels for textbooks, supplies, and instructional materials deemed necessary by the district to deliver standards based instruction.
- Establish funding levels which shall include provisions to implement educational technology per the district technology plan and as necessary for delivery of standards based instruction.
- Evaluate appropriate staffing levels based on class size.
- Focus resource allocations on school improvement plans to help all schools achieve academic success.
- Use the best available techniques and processes for budget development and management.
- Include input from staff, parents, and community members through the Strategic Plan process.
- Provide timely and appropriate information to the Board of Trustees and all staff with fiscal management responsibilities.
- Establish and implement efficient procedures for accounting, reporting, investing, purchasing and delivery, payroll, payment of vendors and contractors, and all other areas of fiscal management.
- Assure that all legal, federal, state, and local requirements are met in each school through administrative monitoring.
- Establish adequate levels of funding to ancillary departments to provide programs and processes that best support students and staff.

ADOPTION DATE: January 27, 1997; amended December 10, 2001; Reviewed without revision May 10, 2005; Reviewed with minor revision September 23, 2014; Revised December 10, 2019

LEGAL REFERENCE(S): W.S. 21-9-101(b)(i)(M); W.S. 21-9-101(b)(iii)(C); W.S. 21-15-107 (b)(iv); W.S. 21-9-201; W.S. 21-9-101 (d)(f); W.S. 21-2-202 (a)(xx).

CROSS REFERENCE(S):

ADMINISTRATIVE REGULATION: